

Project Manager – Automotive - Los Angeles, California

About us:

Since 2008, boutique restoration house Singer Vehicle Design, based in Sun Valley, California, has been sharing its obsession to celebrate the Porsche 911 – and with more than 100 commissions globally delivered to date, that obsession has been mastered through the craftsmanship of its artisan team and the ability to envision its clients desires to reimagine the ultimate bespoke air-cooled 911. Through the highest levels of creativity, performance, engineering and technology – and now, partnerships with iconic and globally recognized organizations like Williams Advanced Engineering -- Singer has become THE symbol of why “everything is important.”

This full-time position in our Los Angeles office near Burbank, includes competitive vacation and health benefits.

The Position:

The Project Manager will lead a multi-disciplinary team to deliver a number of key projects. They will be the key figure in driving the successful delivery of the performance, as well as cost and time specifications of their projects. This role requires technical understanding with the ability to understand and communicate the project's status, risk and technical progress to senior management, whilst interacting with engineers to strike a balance of risk and reward on solutions.

Key responsibilities:

- Help to establish the viability of new projects, researching business case, and financial viability
- Drive projects to completion “on time and on budget”
- Drive technical resolutions, as needed
- Lead communication with all stakeholders acting as a first point of contact with all stakeholders for their project
- Responsible for defining the communications plan for each project to ensure all stakeholders are kept informed in an efficient manner
- Define the project team setup in conjunction with the engineering leads detailing the makeup of the team to achieve project completion.
- Ensure the definition of appropriate KPI's and provide regular and up to date reporting

Required Skills:*Education:*

- Engineering degree (Mechanical preferred) and/or an MBA is desirable

Technical:

- Formal Project Management training/qualifications are desirable but not essential
- Demonstrable ability to organize, simplify and present information for review, and decision making
- Good working knowledge of Microsoft Office Suite and Microsoft Project

Experience:

- Minimum of 3 years' project management experience in a similar field demonstrating good knowledge of the complete project life cycle
- Automotive Industry experience preferred

You Are:

- Strong communicator; ability to convey complex issues concisely and accurately in writing and orally
- Outstanding project management capabilities (i.e. estimating and planning, risk management, status reporting, budget tracking, benefits analysis, stakeholder management and communication, resource management).
- Willing to proceed with imperfect information, comfortable making decisions and then supporting after-the-fact
- Willing to initiate a project with limited data to gather facts and information that will inform larger strategic decisions.
- Strong leadership skills; able to quickly form cross functional and high performing teams
- Excellent interpersonal skills; ability to build productive working relationships to influence and overcome different personalities and personal agendas
- Effective manager of multicultural teams situated in different sites and in different countries with a balanced hard and soft skill approach
- Excellent analytical skills; to be able to assess problems thoroughly and drive logical conclusions
- Confident and comfortable interacting with senior executives without being tempted to dilute unpleasant news or back down from well-reasoned analysis

- Credible ability to demonstrate a good level of understanding of engineering processes in order to work with design teams throughout the project development cycle; always prepared with relevant back up data and information.
- Able to multi-task and plan effectively when working with a variety of project teams in an often high-pressure environment
- Able to understand the financial impact of projects and be able to communicate and make recommendations based on those impacts

How to Apply:

If you would like to be considered for future employment at Singer Vehicle Design, please fill out the short form at <http://singervehicledesign.com/careers/> , upload a resume and indicate the desired position. We will review each application and reach out if we wish to move forward in the interview process.

No phone calls, faxes or mailed submissions will be accepted. Only applications from individuals submitted at <http://singervehicledesign.com/careers/> will be considered.

We do not offer relocation assistance for this position.