



Senior Accountant

Singer Vehicle Design – Sun Valley, CA

About Us:

Since 2008, boutique restoration house Singer Vehicle Design, based in Sun Valley, California, has been sharing its obsession to celebrate the Porsche 911 – and with more than 100 commissions globally delivered to date, that obsession has been mastered through the craftsmanship of its artisan team and the ability to envision its clients' desires to reimagine the ultimate bespoke air-cooled 911. Through the highest levels of creativity, performance, engineering and technology – and now, partnerships with iconic and globally recognized organizations like Williams Advanced Engineering -- Singer has become THE symbol of why "everything is important."

This full-time position in our Sun Valley office, includes competitive vacation and health benefits.

JOB TITLE: Senior Accountant

We need a Senior Accountant to join our finance department and take over the major reporting and reconciliation duties for our company. The ideal candidate will have a head for numbers, experience with MS Excel, and strong analytical skills. The Senior Accountant will be responsible for heading the finance department and reporting directly to the CFO, and will need to demonstrate the ability to work proactively and independently in a fast-paced office environment. We need a professional with inherent leadership qualities and the attention to detail necessary to ensure accurate reporting in all areas.

Core Requirements:

- Bachelor's Degree in Accounting and/or master degree in Accounting or MBA
- CPA a plus
- 5+ years' related experience preferred
- Big 4 or national accounting firm experience a plus
- Manufacturing Experience a plus

Specific Functions:

- Prepare accurate, timely, consolidated financial statements for all our entities including overseas operations in accordance with our established schedule and with input from the rest of the accounting department



- Conduct monthly and quarterly account reconciliations to ensure accurate reporting and ledger maintenance
- Analyze financial statements for discrepancies and other issues that should be brought to the CFO's attention
- Coordinate preparation and maintenance of financial forecast including monthly variance analysis and update by business segments
- Review all inter-company transactions and generate invoices as necessary
- Reconcile balance sheet accounts
- Delegate financial responsibilities to accounting team
- Coordinate annual audits of financial statements
- Oversee annual preparation of tax returns for all entities
- Supervise AP and AR function including timely billing and collection of client funds
- Develop and document proper corporate governance structure, business processes and accounting policies to establish and strengthen internal controls
- Responsible for direct supervision of all accounting and financial functions.
- Lead development of implementation plan for new companywide ERP system including inventory management
- Oversee compliance reporting/ Oversee month-end and year-end close process

Overall Work Characteristics:

- Strong US GAAP and financial reporting technical skills including multiple company consolidations
- Possess exceptional written and verbal communication skills, including ability to articulate recommendations in a concise and timely manner
- Experience with WIP accounting a plus
- Strong supply chain experience a plus
- Hands-on experience with accounting, ERP, MRP, CRM software packages, i.e. Dynamic Great Plains, MAXX, Sugar, Crystal Reports and others
- Proven experience as an accounting supervisor or senior accountant
- Strong Excel skills required (including Vlookups and pivot tables)
- Excellent problem-solving skills
- Accuracy and attention to detail as well as aptitude for numbers and quantitative skills
- Exceptional work ethic
- Highly Motivated self-starter & team player
- Able to multi-task and prioritize work effectively
- Confidential, understands the ethical standards of a CPA



- Able to analyze, organize, summarize and articulate complex legal and financial information

IMPORTANT NOTICE:

This position is not limited to those duties in the job description. Duties and responsibilities can be changed, expanded, reduced, or deleted to meet the business needs of Singer Vehicle Design. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

AAP/EEO Statement: Singer Vehicle Design (SVD) values a diverse workforce and as an Equal Opportunity Employer, SVD does not discriminate on the basis of race, creed, color, national origin, gender, religion, age, sexual orientation, disability, marital status, veteran status, or any other status legally protected by Federal, State, or Local law. SVD assures you that your opportunity with this Company depends solely on your qualifications and other job-related factors

Salary: Hourly Rate, amount depending on experience

Benefits Package:

Singer Vehicle Design Benefits Package consists of Medical, Dental, Vision, and Life Insurance, Aflac Supplemental/Indemnity Plans, Paid Time-Off (PTO), and eight company-paid holidays.