



## **Manager, Planning and Fulfillment** Singer Vehicle Design – Sun Valley

### **About Us:**

Since 2008, boutique restoration house Singer Vehicle Design, based in Sun Valley, California, has been sharing its obsession to celebrate the Porsche 911 – and with more than 100 commissions globally delivered to date, that obsession has been mastered through the craftsmanship of its artisan team and the ability to envision its clients’ desires to reimagine the ultimate bespoke air-cooled 911. Through the highest levels of creativity, performance, engineering and technology – and now, partnerships with iconic and globally recognized organizations like Williams Advanced Engineering -- Singer has become THE symbol of why “everything is important.”

This full-time position, located in our Sun Valley office, includes competitive salary and benefits.

### **JOB TITLE: Manager, Planning and Fulfillment**

Singer Vehicle Design is looking for a Manager of Planning and Fulfillment for our California based business. As the Manager, you will be responsible for the team that ensures demand accuracy within MRP, plans purchased material supply, and places purchase orders to fulfill demand. The goal is to ensure the smooth and cost-efficient material flow to support our operations.

### **Core Requirements:**

- 6+ years of related experience as Supply Chain Manager, Material Planner, Production Planner, Buyer, or equivalent
- Bachelor’s degree in business, supply chain or other relevant fields
- Proficient in MS Office, ERP systems, math and statistics
- Strong organizational and problem-solving skills
- Excellent verbal and written communication abilities
- Team oriented, strong ability to multi-task and work in a fast-paced environment and to multiple deadlines
- Strong organizational skills with the ability to prioritize effectively and efficiently

### **Specific Functions:**

- Manage a team of 6-10 people responsible for material planning and direct material purchasing
- Accountable for on-time delivery of purchased material, at (or below) planned costs.



- Setup systems and processes to plan material purchasing and subassembly production
- Setup efficient inventory planning to manage Net Working Capital
- Responsible for ensuring part master data within MRP is accurate
- Optimize material demand and material supply planning
- Ensure processes are effective to place Purchase Orders, on time with suppliers to meet demand
- Negotiate pricing with vendors to reduce total material cost
- Manage suppliers for Cost, Quality, and Delivery
- Create visibility of Singer's material position (with line of balance reports, material shortage reports, clear to build reports, etc)
- Identify constraints that may impact our schedule
- Work in a cross functional team environment as a strong team player and demonstrate ability to work with other functional groups to achieve company-wide goals.

**Preferred Qualifications:**

- Proficient in SQL and Fishbowl
- Experience in aerospace or automotive manufacturing
- Prior experience in rapid growth environment

**IMPORTANT NOTICE:**

*This position is not limited to those duties in the job description. Duties and responsibilities can be changed, expanded, reduced, or deleted to meet the business needs of Singer Vehicle Design. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.*

*AAP/EEO Statement: Singer Vehicle Design (SVD) values a diverse workforce and as an Equal Opportunity Employer, SVD does not discriminate on the basis of race, creed, color, national origin, gender, religion, age, sexual orientation, disability, marital status, veteran status, or any other status legally protected by Federal, State, or Local law. SVD assures you that your opportunity with this Company depends solely on your qualifications and other job-related factors*

**Salary:** *Competitive salary for role and geography, amount depending on experience*

**Benefits Package:**

*Singer Vehicle Design Benefits Package consists of Medical, Dental, Vision, and Life Insurance, Aflac Supplemental/Indemnity Plans, Paid Time-Off (PTO), and nine company-paid holidays.*