



**Senior Buyer/Planner**  
Singer Vehicle Design – Sun Valley

**About Us:**

Since 2009, boutique restoration house, Singer Vehicle Design, based in Sun Valley, California, has been sharing its obsession to celebrate the Porsche 911 – and with more than 100 commissions globally delivered to date, that obsession has been mastered through the craftsmanship of its artisan team and the ability to envision its clients' desires to reimagine the ultimate bespoke air-cooled 911. Through the highest levels of creativity, performance, engineering and technology – and now, partnerships with iconic and globally recognized organizations like Williams Advanced Engineering -- Singer has become THE symbol of why “everything is important.”

This full-time position, located in our Sun Valley office, includes competitive salary and benefits.

**JOB TITLE: Senior Buyer/Planner**

Singer Vehicle Design is looking for a Senior Buyer/Planner for our California based business. As a Senior Buyer/Planner, you will be responsible for ensuring demand accuracy within MRP, sourcing and qualifying vendors, negotiating pricing, planning purchased material supply, and placing purchase orders to fulfill demand. The goal is to ensure the smooth and cost-efficient material flow to support our operations.

**Core Responsibilities:**

- Accountable for ensuring part master data within MRP is accurate
- Understand master schedule to create material demand and plan material supply
- Generate purchase requisitions and place Purchase Orders with suppliers, to meet demand
- Negotiate pricing with vendors to reduce total material cost
- Manage suppliers for Cost, Quality, and Delivery
- Create visibility of Singer's material position (with line of balance reports, material shortage reports, clear to build reports, etc)
- Identify part supply constraints that may impact production schedule, and create mitigation plans
- Work in a cross functional team environment as a strong team player and demonstrate ability to work with other functional groups to achieve company-wide goals.



**Required Qualifications:**

- Bachelor’s degree in business, supply chain or other relevant fields
- 5+ years of related experience as Material Planner, Production Planner, Buyer, or equivalent
- Proven ability to manage demand planning and supply planning within MRP
- Proven ability to onboard and contract pricing agreements with suppliers
- Proficient in MS Office, ERP systems, math and statistics
- Strong organizational and problem-solving skills, with the ability to prioritize effectively and efficiently
- Excellent verbal and written communication abilities
- Team oriented, strong ability to multi-task and work in a fast-paced environment and to multiple deadlines

**Preferred Qualifications:**

- Proficient in SQL and Fishbowl or similar MRP systems
- Experience in aerospace or automotive manufacturing
- Prior experience in rapid growth environment

**IMPORTANT NOTICE:**

*This position is not limited to those duties in the job description. Duties and responsibilities can be changed, expanded, reduced, or deleted to meet the business needs of Singer Vehicle Design. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.*

*AAP/EEO Statement: Singer Vehicle Design (SVD) values a diverse workforce and as an Equal Opportunity Employer, SVD does not discriminate on the basis of race, creed, color, national origin, gender, religion, age, sexual orientation, disability, marital status, veteran status, or any other status legally protected by Federal, State, or Local law. SVD assures you that your opportunity with this Company depends solely on your qualifications and other job-related factors.*

**Salary:** *Competitive salary for role and geography, and contingent on experience.*

**Benefits Package:**

*Singer Vehicle Design Benefits Package consists of Medical, Dental, Vision, and Life Insurance, 401K, AFLAC, Paid Time-Off (PTO), and nine company-paid holidays.*